

Quality Checklist for Workplans and AMELPS

This checklist provides guidance for applying your Think | BIG outputs to a workplan or Activity Monitoring, Evaluation and Learning Plan (AMELP). Ensure that workplans and AMELPs thoroughly describe and reflect each of the following aspects.

ENSURE THE WORKPLAN OR AMELP...		YES/NO
Delineates clear priority behaviors, i.e.		
1.	Articulates one or more priority behaviors and rationale for prioritizing them	
Please note: If NO priority behaviors have been detailed, ask that the implementing partner do so.		
Creates logical pathways between behavioral outcomes and the project activities, i.e.:		
2.	Identifies which critical factors it will address to change each behavior	
3.	Highlights the most important supporting actors involved in addressing the factors	
4.	Proposes strategies and activities that are linked to critical factors and involve supporting actors	
5.	Proposes only strategies and activities that have clear connections to factors or supporting actors, and which are presented with rationale or causal pathway	
Features factors and supporting actors that have been thoroughly analyzed, i.e.		
6.	Proposes any additional research required to better unpack or understand the factors or supporting actors in a context as part of the learning platform	
7.	Suggests specific supporting actors that should be involved and clear actions that these actors should take to overcome, or leverage identified factors	
Builds strategies based on factors, i.e.		
8.	Proposes activities that address all critical factors, across strategy domains as necessary	
9.	Identifies strategies or activities proven to work	
10.	Includes interesting or innovative approaches to test as part of a learning platform	
11.	Includes a platform or mechanism for assuring implementation quality	
12.	If an implementing partner only works in one domain, includes discussion and activities indicating effective coordination with implementing partners in other domains	
13.	Identifies partners working on the same or related behaviors and offer concrete strategies and activities for sharing learning, thinking, approaches and resources	
Delineates appropriate indicators, i.e.		
14.	Identifies appropriate behavioral outcome indicators	
15.	Identifies appropriate indicators to track key factors and/or supporting actors and actions	
16.	Includes appropriate output indicators for strategies	
17.	Appropriately describes use of data to adapt programming	
NOTES:		